February 12, 2025, *Prescott, WA*

MINUTES OF MEETING

**CALL TO ORDER:**

The Walla Walla North County Fire District Commissioner’s meeting was called to order at 8:00 AM by Chairman Steve Hoffmann.

**PRESENT:**

Commissioners Steve Hoffmann(D3), Kevin Chabre (D3), Jeff Buley (D3), Dave Brock (D1), Preston Brock (D1), Bob Beckman (D7), Eric Cochran (D7), Pat Nettleton (D7), Chief Ruffcorn, and Secretaries Sara Winona (D3, D7), Kathy Brock (D1).

\*Quorum met

**ADDITIONS TO AGENDA:**

* None

**MINUTES OF PREVIOUS MEETING:**

* Copies of regular commissioner meeting January 8, 2025, minutes were given in hard and digital copies for review. Eric moved to accept minutes as is. Preston seconded the motion. All in favor.
* Copies of the Special commissioner meeting held January 8, 2025, were given in hard and digital copies for review. Preston moved to accept special meeting minutes as is. Kevin seconded. All in favor.

**TREASURER REPORT:**

* As of January 31, 2025; Fire 1-3-7 DBA North County Fire $264,960.22, Interest Earnings of $499.18

**CHIEFS REPORT:**

* The “New World” computer system at dispatch needs to be updated and they are asking the county agencies to help pay for this upgrade. This is not covered by our bi-annual dispatch fees. In the past upgrades have come solely out of the city police budget. A rough draft of what agencies may be paying was presented.
* Discussed the need for a full-time mechanic/maintenance person. Jim is strained and has taken vacation from his job for fire department work. He believes station tasks, vehicle maintenance, and new builds will keep a full-time person occupied for 40 hours/week. Finding a reliable person is challenging; he has considered a young volunteer but hasn't had a detailed conversation yet. Commissioners want to make sure that the job is advertised, no other actions were taken.
* The new DNR truck is in Pasco at Jim’s Pacific, truck has a total of $20,000 from DNR to get running, painted, tires, etc.

**OLD BUSINESS:**

* RFA: Steve sent the RFA Plan to Snure, who returned it with corrections for commissioner review. Dave motioned to approve the revised RFA Plan, Eric seconded. All approved.
* Discussed voters’ pamphlet and campaign rules. Commissioners can only share facts and cannot campaign. Steve read a memo from Snure on roles and responsibilities. Eric moved to accept campaign restrictions; Preston seconded. All in favor. See attached memo.
* Discussion on Voters Pamphlet pros and cons. We are seeking someone to contribute to the against portion of the pamphlet. The submission deadline is 2/21. Steve will verify with the auditor's office that we have all necessary information for the voter’s pamphlet.

**NEW BUSINESS:**

* None

**MISCELLANEOUS:**

* None

**ADJOURNMENT:**

* There being no further business or comments the meeting was adjourned.

Respectfully submitted,

Sara Winona, Secretary

Steve Hoffmann, Chairman